

Program Details : Health Information / Medical Records Specialist

Provider Name :	Ascend Skills Michigan
Date of Last Update :	1/26/2026 7:22:00 AM
Provider Primary Area :	Ingham County
Program Locations :	MI Business Office
Provider URL :	http://ascendskillsnow.com/
Program Description :	<p>This program is designed to help students confidently step into a growing healthcare career in just 12 weeks. This program focuses on the accurate management of electronic health records, helping medical offices and healthcare organizations keep patient information complete, organized, and secure.</p> <p>Classes are online, live, and instructor-led, meeting for 90 minutes twice a week, so students can learn from home while staying engaged and supported. Instruction is clear, practical, and structured to build confidence as students learn how healthcare data is created, maintained, and protected within electronic record systems.</p> <p>Students gain skills related to record organization, documentation standards, privacy and compliance, data quality, and reporting—critical responsibilities that support providers, staff, and patients behind the scenes. This role is ideal for individuals who enjoy working with systems, details, and technology in a medical environment.</p> <p>Graduates typically work at a computer rather than on their feet, with little to no direct patient interaction, while playing a key role in the accuracy and reliability of healthcare records.</p> <p>The cost of the national professional credential exam is included, along with career coaching and job preparation throughout the course. From enrollment through employment, students receive guidance and support every step of the way—so they can feel capable, confident, and ready to succeed.</p>

Contact Name : Angella Alverson

Contact Phone Number : 4805996228

Program URL : <https://ascendskillsnow.com>

Program Prerequisites : High School Diploma or Equivalent

Admission Requirements : Must be 18 years of age or have parental consent.
Must have access to a computer with reliable internet access.

Program Duration (Clock / Contact Hours Per Week) : 10

Program Duration (Weeks) : 12

Credential Earned : Industry-Recognized Certificate or Certification

Name of Associated Credential : Certified Electronic Health Records Specialist (CEHRS)

Issuer of Associated Credential : National Healthcareer Association (NHA)

Program Format : In-person : No
Online, E-learning, or Distance Learning : Yes
Hybrid or Blended Program : No

Associated Occupation 1 : 29-2072.00 - Medical Records Specialists

Associated Occupation 2 : 29-9021.00 - Health Information Technologists and Medical Registrars

Associated Occupation 3 : Not Available

License Fee for Employment : No

Estimated Waiting Period to Enter Program : 21 Days

Program Cost : \$4,250.00

Cost of Books and Supplies : No

Sources of Financial Assistance Accepted : Individual Training Accounts

Internship/Externship Amount : No

New Program : Yes

Number of Graduates in the last year :	0
Employment Rate - 2nd quarter after exit :	Not Available
Quarterly Median Earnings :	**
Employment Rate - 4th quarter after exit :	Not Available
Credential Attainment Rate :	Not Available